

# Discretionary Portfolio – Income Instruction

## Barclays Bank PLC

Jersey branch

### Income Transfer instruction

#### Your Income Account details

Account name

Portfolio number	Currency	Portfolio Money Account number		

#### **Beneficiary details**

Please select one of the below options.

You would like your accumulated income paid away to a bank account, please provide your Barclays Bank account details.

Please note that the details must be for the Barclays Bank account in the same name as your discretionary portfolio.

Sort code	Account number
Beneficiary name (maximum 36 characters)	Reference (recommended but optional - maximum 18 characters)

It is your responsibility to ensure the above account information you wish to receive your income into is suitable. By signing this form, you are attesting that the account details provided are accurate and suitable to receive income cash.

You would like your accumulated income transferred to an Income Only Discretionary Managed Portfolio, please provide the below details. (for more information on Income Only Discretionary Managed Portfolio, please discuss with your usual Barclays contact)

Portfolio number	Currency	Portfolio Money Account number				

## Authority and Signatures

To be signed by Personal account holders (Sole & Joint)

#### A. 1st applicant

## B. 2nd applicant

Signature	Signature	
Date of signature	Date of signature	
Print name	 Print name	

#### C. 3rd applicant

## D. 4th applicant

Signature	Signature	
Date of signature DD/MM/YYYY	Date of signature	
Print name	Print name	

#### To be signed by Corporate clients or Trustees

A. Authorised signatory	B. Authorised signatory
Signature	Signature
Print name	Print name
Date of signature DD/MM/YYYYY	Date of signature DD/MM/YYYY
C. Authorised signatory	D. Authorised signatory
Signature	Signature

Print name	Print name	
Date of signature	Date of signature	DD/MM/YYYY

#### For Bank use only

#### Instruction and Internal Staff details

#### **Payment details**

Amount of usual payment	OR Balance on account above the value
Frequency of payment	
Monthly	
Date of first payment	
Last Working Day	
Confirm Client ID&V method MANDATORY	Grade MANDATORY
Please include the detail: Voicebiometrics / 2+2, etc	Grade of staff taking the instruction e.g. A2/A3/A4/AVP/VP
Instruction taken by (name) MANDATORY	RM name (copied into email)
Name of member of staff	Name of RM - if there is a dedicated RM
Instruction time and ext. MANDATORY	Non managed (mark as non managed)
Date: input the date	
Time: input the time	
Extension: input your extension	Please note here - if client is non managed / Direct

We are committed to helping our clients and understand that at times, you may require additional support. If needed we can provide the communication in braille, large print or audio. Please get in touch with your usual Barclays contact or use the details on the 'Contact Us' page of our website if you would like to discuss your circumstances or share feedback.

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